

FORM 2 - PROXY APPOINTMENT

Strata Schemes Management Act 1996 (Clause 28 (2))

<i>MUST insert to show the date of completion and signing of this form</i>	Date	
<i>MUST be the full name(s) as reflected on the title of your lot and in the strata roll. If jointly owned, then all names must be recorded. If owned by a corporation, the name of the corporation must be noted (not the name of the company nominee)</i>	I/We	
<i>MUST insert the Lot number. This is not always your unit/suite number. If unsure contact Strata Plus or refer to a recent levy notice.</i>	the owners of lot	
<i>MUST insert the Strata Plan No.</i>	in Strata Plan No	
<i>MUST insert the proxy holder's name</i>	appoint	
<i>Insert where the proxy holder is from eg Lot X</i>	of	
as my/our proxy for the purposes of meetings of the owners corporation (including adjournments of meetings).		
<i>Tick and/or complete whichever applies. The appointment cannot have effect for more than 12 months or 2 consecutive annual general meetings. Period of meetings MUST be specified in a clear manner. If no nomination is made, the proxy will take effect for 12 months or 2 consecutive annual general meetings, whichever is the greater.</i>	Period or number of meetings for which appointment of proxy has effect	1 meeting meetings 1 month months 12 months or 2 consecutive annual general meetings
<i>*Delete paragraph 1 or 2, whichever does not apply. If you delete option 1, then specify the matters and any limitations on the manner in which you want the proxy to vote on the lines provided for option 2. *Delete paragraph 3 if proxy is not authorised to vote on this matter. For examples, read note 1 below *3 MUST be completed where appropriate. If incomplete then the proxy cannot vote regarding managing agents.</i>	Authorisation given	*1. This form authorises the proxy to vote on my/our behalf on all matters. OR *2. This form authorises the proxy to vote on my/our behalf on the following matters only: *3. If a vote is taken on whether (the strata managing agent) should be appointed or remain in office or whether another managing agent is to be appointed, I/we want the proxy to vote as follows:
<i>Signatures of ALL owners recorded on title MUST sign. If owned by a corporation, the proxy MUST be executed by the company pursuant to the Corporations Act 2001.</i>	Signature of owner(s)	

NOTE

- A proxy is **not** authorised to vote on a matter:
 - if the person who appointed the proxy is present at the relevant meeting and personally votes on the matter, or
 - so as to confer a pecuniary or other material benefit on the proxy, if the proxy is a strata managing agent, caretaker or on-site residential property manager.
- This form is ineffective unless it contains the date on which it was made and it is given to the secretary of the owners corporation at least 24 hours before the first meeting in relation to which it is to operate (in the case of a large strata scheme) or at or before the first meeting in relation to which it is to operate (in any other case).
- This form will be revoked by a later proxy appointment form delivered to the secretary of the owners corporation in the manner described in the preceding paragraph.